

# TRAVEL GLOSSARY

A GLOSSARY  
COVERING  
SOME OF THE  
TERMINOLOGY  
MOST  
FREQUENTLY  
USED IN  
TRAVEL  
BROCHURES.

Most tour operators try to make their brochures as attractive, informative and understandable as possible; however, in reading these brochures you will undoubtedly encounter some terminology that is unfamiliar to you.

Your travel agent can give you further details on these and any other unfamiliar terms.



## ACCOMMODATIONS

**SINGLE ROOM:** A room with one bed for one person.

**TWIN ROOM:** A room with two beds for two people.

**DOUBLE ROOM:** A room for two persons with a double bed.

**TRIPLE ROOM:** A room for three persons, usually consisting of twin beds (or double bed plus a roll-away cot.)

**SERVICE CHARGES AND TAXES:** Service charges are a fixed percentage automatically added to room and meal charges. Taxes are set by the city, state or federal government.

**OCEAN FRONT:** A room directly facing the ocean.

**OCEAN VIEW:** A room from which it is possible to secure a view of the ocean (usually located on the side of the hotel).

## AIR TRANSPORTATION

**CONNECTING FLIGHT:** A segment of an ongoing trip, which requires a change of aircraft, but not necessarily a change of airline.

**DIRECT FLIGHT:** A flight on which passengers do not have to change planes, but may involve one or more stops en route.

**NON-STOP FLIGHT:** Service between two points with no scheduled stop en route.

**ADD-ON FARE:** The cost of air travel from a domestic city to another domestic city from which the tour/vacation package originates and vice versa.

**BAGGAGE ALLOWANCE:** The weight or volume of baggage that may be carried by a passenger without additional charge.

## CAR RENTAL

**DROP-OFF CHARGE:** Fee charged by a car rental company to defray the cost of returning the vehicle to its original location.

**VALUE ADDED TAX (VAT):** Tax imposed by governmental authority.

## CONDITIONS

**FORCE MAJEURE:** An event or effect that cannot be reasonably anticipated or controlled (such as storms or war).

## DOCUMENTS

**PASSPORT:** An official government document certifying identity and citizenship and granting permission to travel abroad.

**VISA:** An official authorization appended to a passport permitting travel to and within a particular country.

**VOUCHERS:** Documents issued by tour operators to be exchanged for accommodations, sightseeing and other services.

## MEALS

**CONTINENTAL BREAKFAST:** Usually consists of bread, rolls, butter, jam and tea or coffee.

**AP (AMERICAN PLAN):** Includes breakfast, lunch and dinner.

**MAP (MODIFIED AMERICAN PLAN):** Includes breakfast and dinner.

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**FULL BOARD (FULL PENSION):** Includes breakfast, lunch and dinner.

**HALF BOARD (DEMI-PENSION):** Includes breakfast, and either lunch or dinner.

**TABLE D'HÔTE:** Published restaurant or hotel dining room menu, usually consisting of appetizer, two or three choices of main course and dessert. After-meal tea or coffee and other beverages are not usually included.

**A LA CARTE:** Unrestricted selection from the menu.

### SERVICES

**TOUR ESCORT/DIRECTOR/MANAGER:** Professional engaged to over-see the technical details of the tour operation and to accompany the group from one place to another.

**LOCAL HOST:** Generally a representative of the tour operator who provides assistance, information and optional sightseeing and entertainment arrangements in a particular city.

**LOCAL GUIDE:** Professional engaged to point out places of interest and conduct tours of specific locations and attractions.

**DRIVER-GUIDE:** Professional engaged to drive a vehicle and to point out places of interest.

**TRANSFERS:** Arrival and departure service consisting of providing transport between the airport, city air terminal, rail station, or pier and hotel.

**PORTERAGE:** Baggage handling service.

### PRICES

**ALL-INCLUSIVE PRICE:** Includes land arrangements and round trip airfare and/or other transportation.

**LAND PRICE:** The cost for the land arrangements only.

**SINGLE ROOM SUPPLEMENT:** Difference in price between half of a twin room and the actual price of a single room.

**HIGH-SEASON SUPPLEMENT:** Additional charge imposed during the busiest time of the year.

**DOUBLE OCCUPANCY RATE:** The price per person based on two persons sharing a room.

**DOUBLE ROOM RATE:** The price per room shared by two persons.

### INSURANCE

**TRIP CANCELLATION INSURANCE:** Purchased separately from either the tour operator or your travel agent, this provides a refund if you have to cancel your trip after completing payment. Refunds often vary according to the time frame in which you cancel.

**TRAVEL INSURANCE:** Purchased from a private company or the tour operator, this provides coverage for emergencies abroad such as illness, baggage loss, and accidental death/dismemberment. This policy often includes trip cancellation insurance.

**TOUR PROTECTION (CONSUMER PROTECTION PLAN):** A program designed to reimburse travelers if the tour operator goes bankrupt or becomes insolvent. A tour operator's participation in these types of plans is voluntary and can involve posting bonds, using escrow accounts or other types of financial security.

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